2011000889 MISC \$73.00 03/10/2011 01:20:56P 32 PGS Lisa Jines Jennings County Recorder IN Recorded as Presented

# REVISED AND RESTATED

# CODE OF BYLAWS

for

# CSL COMMUNITY ASSOCIATION, INC.

COMES NOW the CSL Community Association, Inc., by its Board of Directors, on this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_, 20 11 , and states as follows:

# WITNESSETH THAT:

WHEREAS, the residential community in Jennings County, Indiana commonly known as Country Squire Lakes ("CSL") was established upon the recording of certain Plats and other documents with the Office of the Recorder for Jennings County, Indiana; and

WHEREAS, the CSL subdivision is subject to Plat Covenants and Deed Restrictions, Conditions, Covenants and Agreements ("Covenants") which run with the land as recorded on each of the foregoing Plats and/or on each individual property deed. These Covenants state that by taking a deed to any property or lot within CSL each owner becomes a mandatory member of the CSL Community Association, Inc., an Indiana nonprofit corporation ("Association"), and agrees to be subject to the Covenants as well as the Articles of Incorporation and Code of Bylaws for the Association; and

WHEREAS, the Association was incorporated pursuant to the above listed Declaration as a non-profit corporation pursuant to Articles of Incorporation ("Articles") filed with, and approved by, the Indiana Secretary of State on July 9, 1973; and

WHEREAS, the Association's Initial Board of Director(s) adopted a Code of Bylaws ("Bylaws") for the Association and the homeowners within CSL, which has been subsequently amended from time to time; and

WHEREAS, the Articles of Incorporation, Article IX, Section B, states that "The power to make, alter, amend or repeal the Bylaws and rules and regulations for the conduct of affairs of the Corporation, including the power to establish officers of the Corporation and to elect such officers for such terms, in such manner and to perform such duties as it may determine in its sole discretion, shall be vested in the Board of Directors of the Corporation; and

WHEREAS, pursuant to the authority granted to the Board of Directors by the Articles, the Board of Director(s) desires to repeal the current Code of Bylaws and adopt a Revised and Restated Code of Bylaws for the Association;

WHEREFORE, the following Revised and Restated Code of Bylaws are hereby approved and adopted by a majority vote of the Board of Directors of the CSL Community Association, Inc. The provisions of this Revised and Restated Code of Bylaws do not conflict in any manner with any provision contained in the Declaration or the Articles of Incorporation, and it is the intention of the Association that this Revised and Restated Code of Bylaws shall replace all formerly adopted Bylaws and Amendments thereto.

[End of Recitals]

#### REVISED AND RESTATED 50 51 CODE OF BY-LAWS 52 for 53 CSL COMMUNITY ASSOCIATION, INC. 54 55 56 57 58 ARTICLE I 59 60 Identification and Applicability 61 62 The name of the corporation is "CSL Community Association, Inc." Section 1. Name. 63 (hereinafter referred to as "Corporation" or "Association"). 64 65 Section 2. Principal Office and Resident Agent. The name and post office address of the 66 registered office of the Association is: CSL Community Association, Inc., 3342 Country Manor East, 67 North Vernon, IN 47265, or as updated from time to time with the Indiana Secretary of State's Office. 68 The current registered agent of the Association is: Elite Property Management, 5162 Stop 11 Road, Suite 69 4, Indianapolis, IN 46237, but may be updated from time to time pursuant to the most recent annual 70 business entity report filed with the Indiana Secretary of State's office. Until the Board of Directors 71 otherwise determines, the registered office of the Association shall be the registered place of business of 72 the Association, but such registered office may be changed from time to time by the Board of Directors in 73 the manner provided by law and need not be identical to the registered place of business of the 74 75 Association. 76 Section 3. Individual Application. All of the Lot Owners, future Owners, mortgagees, tenants, 77 or their guests and invitees, and any other person who may use or occupy a lot or any common areas in 78 the subdivision, shall be subject to the terms and conditions of all documents affecting such lot and the 79 common areas, as well as by the Articles of Incorporation of the Association, these Bylaws, and any 80 Rules and Regulations adopted by the Association. 81 82 Section 4. Effect of Becoming an Owner. The Owner of any lot in CSL, by acceptance of a 83 deed conveying title thereto, or the execution of a contract for the purchase thereof, whether from 84 Developer or a subsequent Owner of such lot, shall accept such deed and execute such contract subject to 85 the provisions contained in the Declaration, the Articles and these Bylaws. By acceptance of such deed or 86 execution of such contract the Owner acknowledges the rights and powers of Developer with respect to 87 the Declaration, Articles and these Bylaws, and also, for themselves, their heirs, personal representatives, 88 successors and assigns, such Owner covenants and agrees and consents to and with Developer and to and 89 with the Owner and subsequent Owners of each of the lots affected by the Declaration, Articles and these 90 Bylaws to keep, observe, and comply with the terms and conditions of the Declaration, Articles and these 91 92 Bylaws. 93 94 95

102 **Definitions** 103 104 Section 1. "Act" means the Indiana Nonprofit Corporations Act of 1991 and any subsequent 105 amendments thereto. 106 107 Section 2. "Articles of Incorporation" or "Articles" means the Articles of Incorporation of the 108 Corporation filed with the Office of the Secretary of State of Indiana, as the same are or hereafter may be 109 amended from time to time. 110 111 Section 3. "Assessment" means any annual, special or other charge against a Lot imposed 112 pursuant to the provisions of the Deed Covenants or these Bylaws; 113 114 Section 4. "Association" or "Corporation" shall mean and refer to CSL Community Association, 115 116 Inc. 117 Section 5. "Board of Directors" means the Board of Directors of the Corporation. 118 119 Section 6. "Bylaws" means the Code of Bylaws adopted by the Association. 120 121 Section 7. "Common Area" means those areas and all improvements located thereon that are so 122 identified on the Plats of Country Squire Lakes, and those areas on the Plats of Country Squire Lakes that 123 fall outside the marked Common Areas, but are not a part of any individual Lot, and which are for the 124 use, benefit and enjoyment of all Owners. On the Plats of Country Squire Lakes, Common Areas may be 125 designated as "Reserved" or given an "R" numeral. In addition, any individual lots owned by the 126 Association shall be considered common area parcels during the period of time they are owned by the 127 128 Association: 129 Section 8. "Common Expenses" means the actual and estimated expenses for the administration 130 of the Association; the expenses for the maintenance, management, operation, repair, improvement and 131 replacement of the Common Areas; enforcement of the provisions in the Plat and Deed Covenants, 132 Articles, Bylaws and any adopted Rules and Regulations of the community; and any other cost or expense 133 for materials or services incurred by the Association for the benefit of the Association and/or its 134 135 Members. 136 "Contract Purchaser" shall mean and refer to any person(s) who are purchasing any 137 lot or parcel of property within CSL from the titled Owner of the lot or parcel under the terms of a duly 138 executed purchase contract or agreement. To be recognized as a contract purchaser under the terms of 139 these Bylaws, the purchase contract must be on file with the Association. Contract Purchasers are bound 140 by the Covenants and these Bylaws the same as a titled Owner of the lot or parcel. Under the terms of the 141 Covenants, a contract purchaser(s) shall have joint and several liability with the titled owner of the lot 142 being purchased on contract for the payment of annual dues, assessments and other amounts owed to the 143 144 Association. 145 Section 10. "Covenants" means the real property covenants contained on the individually 146 recorded Plats for each developed Section of the Country Squire Lakes subdivision, plus the Deed 147 Restrictions, Conditions, Covenants and Agreements on each individual property deed, and any 148 subsequent amendments, revisions or replacements thereto. 149 150

ARTICLE II

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<u>Section 11.</u> "<u>Declarant</u>" or "<u>Developer</u>" shall mean Hidden Valley Lake, Inc., and Indiana corporation, and any successors and assigns of it whom it designates in one or more written recorded instruments to have the rights of Developer under the Covenants, including, without limitation, any mortgagee acquiring title to any portion of the Property (as such term is defined in the Covenants and/or these Bylaws) pursuant to the exercise of rights under, or foreclosure of, a mortgage executed by Developer.

<u>Section 12.</u> "<u>Development</u>" or "<u>Subdivision</u>" means the all of the Real Estate within Country Squire Lakes that are subject to the Covenants and these Bylaws and described on either the individual Plats or property deeds, together with such additions to the real property as may hereafter be made thereto as provided in the Covenants.

<u>Section 13.</u> "<u>Director</u>" means a member of the Board of Directors, elected or appointed in accordance with these Bylaws.

<u>Section 14.</u> "<u>Dues</u>" means the annual seventy-five dollar (\$75.00) dues charge for each lot (as defined in these Bylaws) either titled in his name or being purchased on contract as set forth in the Deed Restrictions. Unless the Covenant is amended by the owners, this seventy-five dollar (\$75.00) shall not change or increase from year to year;

Section 15. "Lot" means any individually designated parcel(s) of the Real Estate (excluding the Common Areas) as set forth on the Plats of Country Squire Lakes, except in cases where multiple parcels of land were sold to a single Owner under the terms of a "multi-lot agreement", in which case all individual parcels which are part of the multi-lot agreement shall constitute one (1) Lot for voting and assessment purposes. The term Lot shall be deemed to include any residence, if any, located thereon. The term "lot" shall not include any lots or parcels owned by the Association, since these lots are considered common area parcels during the period of time they are owned by the Association

Section 16. "Lot Owner" shall mean and refer to the record Owner, whether one or more persons, of the fee simple title to any Lot which is part of the Real Estate and which is subject to the Covenants. Under the terms of the Covenants, the term may also refer to a contract purchaser if the purchase contract has been filed with the Association. A titled owner shall have joint and several liability with any contract purchaser of the Lot. The Association shall not be considered a "lot owner" for any lots it may own, since these lots or parcels are considered common areas during the period of time they are owned by the Association;

<u>Section 17.</u> "<u>Multi-Lot Agreement</u>" means an agreement for the sale of up to five (5) individual parcels of property in CSL to one (1) purchaser. Generally, multi-lot agreements were used by the Developer in transferring more than one (1) adjacent lot to a single owner to be used as a single homestead. Each multi-lot agreement has specific terms regarding the sale, use and transfer of the lot subject to the agreement.

<u>Section 18.</u> "Plats" also called "Plans", shall mean and refer to any and all drawings of the individually recorded Plats for each developed Section of the Country Squire Lakes subdivision, and any subsequent corrections, amendments or revisions thereto recorded in the Office of the Recorder of Jennings County, Indiana.

<u>Section 19.</u> "<u>Primary Owner</u>" shall mean the titled owner or contract purchaser who is designated as the owner primarily responsible for paying the assessments and charges for the lot. The primary owner shall also be the designated voting owner for the lot.

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<u>Section 20</u>. "Property", "Properties", "Real Estate", "Development" and "Tract" shall mean and refer to all of the Real Estate contained in the Plats for each developed Section of the Country Squire Lakes subdivision, including both common areas and individually owned lots, and any property subsequently annexed thereto.

Section 21. "Purchase Contract" shall mean and refer to any contract or agreement between the titled Owner of the lot or parcel and another person(s) or corporate entity ("contract purchaser") in which the contract purchaser shall ultimately purchase and be conveyed fee simple title to the lot being purchased upon the completion of certain terms as outlined in the purchase contract.

Section 22. "Renter" shall mean and refer to any person(s) or corporate entity which is renting or leasing any lot or parcel of property within CSL from the titled owner of the lot or parcel under the terms of a duly executed rental or lease agreement. If a purchase contract is not recorded or filed with the Association, then the contract purchaser shall not be recognized as a lot owner member, but shall be considered a renter under these Bylaws.

<u>Section 23.</u> "<u>Secondary Owner</u>" shall mean the titled owners or contract purchasers of a lot who are not designated as the primary owner of the lot. Secondary owners are not primarily responsible for paying the assessments and other charges for the lot; however, they do remain jointly and severally liable for the assessments and other charges against the lot should the primary owner fail to pay them. Secondary owners of a lot shall not have the right to vote in Association matters.

<u>Section 24.</u> "<u>Titled Owner</u>" shall mean and refer to the record Owner (i.e. the name on the property deed), whether one or more persons, of the fee simple title to any Lot which is part of the Real Estate and which is subject to the Covenants.

<u>Section 25.</u> "<u>User Fee</u>", also referred to as an "<u>Activity Fee</u>", shall mean the fee charged by the Association to owners and members for the use of the common areas and facilities.

Section 26. "Voting Owners" shall mean and refer to the collective group of lot owners who hold primary voting rights to the lots in CSL.

<u>Section 27</u>. All other terms used in these Bylaws not set forth herein are to be interpreted as defined and used in the Covenants or given their generally accepted meaning.

#### ARTICLE III

#### Membership

Section 1. Membership: There shall be four (4) classes of membership in the Association:

# A. Lot Owner.

1. <u>Titled Owner</u>. The titled owner is the record owner (i.e. the name on the property deed), whether one or more persons or a corporate entity, of the fee simple title to any Lot which is part of the Real Estate and which is subject to the Covenants. Titled owners may include the Developer, the Association, or other corporate entities as well as individuals.

A titled owner is determined by the address of the owner. Hence, a husband and wife living at the lot address are considered as one (1) owner. If a lot is owned by multiple

 persons living at different addresses, each owner having a different address is considered a separate owner. For example, if Joe Smith, Suzy Johnson, Mike Johnson, and Richard Adams are all titled owners of a lot, and Suzy and Mike Johnson are living at the same address, then this particular lot would be considered to have three (3) titled owners, namely Joe Smith, Richard Adams and the Johnsons. This same rule applies for contract purchasers as well.

If a titled owner is a corporation, the corporation must designate the person who will be the primary owner for the corporation. To prevent a situation whereby a corporation with hundreds or thousands of shareholders attempts to gain access to the common facilities of CSL, the Association has determined a shareholder must hold at least twenty-five percent (25%) of the outstanding corporate stock in order to qualify for secondary ownership privileges. This same rule applies for contract purchasers as well.

a. <u>Primary Owner</u>. Whenever there is more than one (1) titled owner of a lot, one (1) owner must be designated as the primary titled owner of the lot for voting and assessment purposes. The owner designated as the primary owner will hold the voting rights for the lot and will be the owner primarily responsible for paying the annual dues and assessments for the lot. All official notices, whenever possible, will be sent to the primary owner.

If the collective titled owners for a lot do not designate to the Association a primary owner for a lot, then the Association will consider the first name listed on the deed to be the primary owner of the lot.

- b. Secondary Owner. All titled owners of a lot who are not the primary owner will be considered secondary titled owners of the lot. Secondary owners do not have voting authority for the lot. Secondary owners will not be primarily responsible for the annual dues and assessments for the lot. However, secondary owners must pay any applicable user fees for access to the common facilities. In addition, secondary owners remain jointly and severally liable for the annual dues and assessments along with all other titled owners of the lot. Therefore, if the primary owner who is primarily responsible for paying the annual dues and assessments does not pay those dues and assessments, all titled owners may be held jointly and severally responsible for the delinquency and legal action, as authorized by the Declaration, may be taken against all owners to collect the delinquency.
- 2. Contract Purchaser. The contract purchaser is any person(s) or corporate entity which is purchasing any lot or parcel of property within CSL from the titled owner of the lot or parcel under the terms of a duly executed purchase contract or agreement. To be recognized as a contract purchaser lot owner under the terms of these Bylaws, the purchase contract must be on file with the Association. Contract purchasers are bound by the Covenants and these Bylaws the same as a titled owner of the lot or parcel. Under the terms of the Covenants, a contract purchaser(s) shall have joint and several liability for the payment of annual dues, assessments and other amounts owed to the Association with the titled owner of the lot being purchased on contract.

If a purchase contract is not filed with the Association, then the contract purchaser shall not be recognized as a lot owner member, but shall be considered a renter member under these Bylaws, and shall have the same membership privileges as a renter member.

- a. <u>Primary Contract Purchaser</u>. Whenever there is more than one (1) contract purchaser of a lot, the titled owner may elect to designate only one (1) contract purchaser as the primary owner of the lot for voting and assessment purposes. The contract purchaser designated as the primary owner will hold the voting rights for the lot and will be the owner primarily responsible for paying the annual dues and assessments for the lot. All official notices, whenever possible, will be sent to the primary owner.
- b. Secondary Contract Purchaser. If there are multiple persons purchasing a lot on contract, all contract purchasers of a lot who are not designated as the primary owner will be considered secondary owners of the lot. Secondary owners do not have voting authority for the lot. Secondary owners will not be primarily responsible for the annual dues and assessments for the lot. However, secondary owners must pay any applicable user fees for access to the common facilities. In addition, secondary owners remain jointly and severally liable for the annual dues and assessments along with all other titled owners of the lot. Therefore, if the primary owner who is primarily responsible for paying the annual dues and assessments does not pay those dues and assessments, all contract purchasers, along with all titled owners of the lot, may be held jointly and severally responsible for the delinquency and legal action, as authorized by the Declaration, may be taken against all owners to collect the delinquency.
- B. <u>Associate</u>. An associate member of the Association shall include the spouse, children, family members and relatives, guests, or significant others of a lot owner living on any lot at the same time or with the lot owner.

Associate members do not have the right to vote or to hold an elected or appointed seat on the Association's Board of Directors. However, an associate member may, upon appointment, participate on any active committee established by the Board and shall have the right and privilege to use the common facilities located in CSL. Associate members are bound by the Covenants and these Bylaws the same as the titled owner of a lot or parcel.

C. Renter. A renter member is any person(s) or corporate entity which is renting or leasing any lot or parcel of property within CSL from the titled owner of the lot or parcel under the terms of a duly executed rental or lease agreement. To be recognized as a renter member under the terms of these Bylaws, the rental or lease agreement must be on file with the Association. In addition, the renter member must pay the annual dues (\$75) and any other charges deemed appropriate by the Board. Under terms approved by the Board, renter members shall include the spouse, children, family members and relatives, guests, or significant others of a renter member living on any lot at the same time or with the renter member.

Renter members do not have the right to vote or to hold an elected or appointed seat on the Association's Board of Directors. However, a renter member may, upon appointment, participate on any active committee established by the Board and shall have the right and privilege to use the common facilities located in CSL. A renter who does not elect to become a renter member shall not be allowed to use the common facilities in CSL or participate in any fashion on any Association committee. In addition, the Board is not required or obligated to renew or re-issue membership privileges to any renter who has previously had their renter membership suspended or terminated.

Regardless of whether a renter is a member or not, all renter(s) are bound by the Covenants and these Bylaws the same as the titled owner of a lot or parcel.

D. <u>Association</u>. The Association is a member in regards to any lots or parcels for which it holds title in CSL. However, by definition, the Association is not considered a lot owner, does not have any voting rights for any lots or parcels it owns, and does not have any obligation or liability to pay dues, assessments and other charges assessed against individually owned lots.

# Section 2. Suspension and Termination of Membership:

- A. <u>Suspension of Membership</u>. The various privileges of Association membership, such as voting or using the common facilities, may be suspended as follows:
  - Lot Owners and Associates. The membership privileges of a lot owner or associate
    member may be suspended for the failure to pay any annual dues, assessments or other
    amounts owed to the Association. Privileges may also be suspended for failing to abide
    by the rules or requirements for using the common facilities as set or adopted by the
    Board.
  - 2. Renters. The membership privileges of any renter member may be suspended for the failure to pay any annual dues, user fees or other amounts owed to the Association. Privileges may also be suspended for failing to abide by the rules or requirements for using the common facilities as set or adopted by the Board.
- B. <u>Termination of Membership</u>. The membership of the various classes of members may be terminated as follows:
  - 1. <u>Titled Owners</u>. The membership of any titled owner shall terminate only when the owner no longer holds title to any lot in CSL.
  - 2. <u>Contract Purchaser</u>. The membership of any contract purchaser shall terminate upon the expiration of the purchase contract or agreement.
  - 3. <u>Associate</u>. The membership of any associate member shall terminate at the same time as the membership of the lot owner with whom their associate membership was affiliated.
  - 4. Renter. The membership of any renter member shall be automatically terminated when the rental agreement is terminated or the renter ceases to use the lot. The membership of any renter member may also be terminated at any time by the Board for the failure to pay any annual dues or other amounts owed to the Association. Renter membership may also be terminated for failing to abide by the rules or requirements for using the common facilities as set or adopted by the Board.

<u>Section 3.</u> <u>Membership Identification:</u> The Board may adopt a membership identification card or certificate to be issued to members. Any such membership identification card or certificate, if issued, shall be signed by the President and attested by the Secretary of the Association. The identification card or certificate may contain the class of membership and any other information deemed appropriate by the Board. Membership identification cards or certificates are not transferrable.

#### ARTICLE IV 404 405 **Voting Rights** 406 407 Section 1. Voting Rights. Voting rights in CSL are based upon "Lot Owners", not upon 408 "Lots". As a result, each primary owner of the Association in good standing shall have the following 409 voting rights, unless otherwise suspended or provided for in these Bylaws: 410 411 A. Titled Owner. Except for lots owned by the Association, each titled owner shall have one 412 (1) vote for his cumulative lots, excluding any lots being sold on purchase contract. In other 413 words, each titled owner gets one (1) vote for all of the lots he holds deed title, regardless of 414 whether that number of lots is one (1) or one hundred (100) or more. 415 The titled owner shall be the primary owner on all of his lots, unless he is selling any of 416 his lots on purchase contract, in which case, the titled owner may appoint the contract 417 purchaser as the primary owner. To appoint the contract purchaser as the primary owner, the 418 titled owner must file the purchase contract with the Association. Upon filing the purchase 419 contract with the Association, the titled owner ceases to be the primary owner for that 420 particular lot(s) and the contract purchaser becomes the primary owner for the lot(s) being 421 purchased under the purchase contract. This transfer of voting rights from the titled owner to 422 the contract purchaser does NOT occur until the purchase contract has been filed with the 423 424 Association. Once the primary voting rights for a lot(s) have been transferred from the titled owner to 425 a contract purchaser, the titled owner shall not have any voting rights for those particular 426 lot(s). Because he is no longer the primary owner for those particular lot(s), the titled owner 427 shall not have his primary voting rights for other lot(s) the titled owner may hold in CSL 428 429 suspended for any unpaid amounts or violations involving lot(s) in which he is not the 430 primary voting member. Upon the expiration or termination of the membership of a contract purchaser, the 431 primary voting rights for the lot(s) involved in the purchase contract shall automatically 432 revert to the titled owner of the lot(s). 433 434 B. Contract Purchaser. Each contract purchaser appointed as the primary owner shall have 435 one (1) vote for his cumulative lots being purchased on contract. In other words, each 436 contract purchaser appointed as primary owner gets one (1) vote for all of the lots he is 437 purchasing on contract, regardless of whether that number of lots is one (1) or one hundred 438 (100) or more, and regardless of whether the lot(s) being purchased are being purchased 439 440 under the same or separate purchase contracts. 441 C. Association. The Association shall have no voting rights for any lot(s) it may hold in its 442 443 name. 444 445 446 **EXAMPLES** 447 448 1) Titled Owner owns five (5) lots = one (1) vote 449 450 2) Titled Owner owns five (5) lots 451 Titled Owner lives on one (1) lot 452 Titled Owner selling four (4) lots on Contract 453 • Contract Purchasers are designated as Primary Owner 454 Titled Owner gets one (1) vote

- Each Contract Purchaser gets one (1) vote
- If any Contract Purchaser has their voting rights suspended, it does NOT suspend the voting right of the Titled Owner

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- 3) Titled Owner owns five (5) lots
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- Titled owner selling four (4) lots on Contract

Titled owner lives on one (1) lot

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• Contract Purchasers are NOT designated as Primary Owner

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Titled owner gets one (1) vote If any of the unregistered contract purchasers fail to pay dues or assessments, the Titled Owner's voting rights will be suspended.

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Section 2. Multiple or Corporate Owners. In the event any lot(s) is owned or being purchased by more than one (1) person, only one (1) person with respect to such lot(s) shall be entitled to vote at a meeting of the members. In the event any lot(s) is owned by a corporation or trust, the corporation's designated representative or agent, or the trust's trustee, shall be entitled to vote at a meeting of the members.

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Section 3. Proxies. A primary owner may vote either in person or by his duly authorized and designated proxy. Where an owner's attendance is by proxy, the primary owner shall duly designate his proxy in writing and deliver it to the Secretary of the Corporation or any other officer or agent of the Association authorized to tabulate votes. The proxy is effective once it is received by the Association; however, a proxy must be received by the Association before a vote is cast on a particular issue in order to be effective.

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A proxy may be revoked in writing by the owner prior to being exercised or by the owner's personal attendance at the meeting where the vote is to be taken. If an owner signs more than one proxy appointment, the latest in time, if possible to determine, is considered to be valid. However, if an owner signs more than one proxy appointment and it is not possible to determine which proxy is the valid appointment, the Board may reject all proxies submitted on behalf of that owner.

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A proxy must contain the owner's printed name, address or lot number, the owner's signature, and the date the proxy is executed (signed). A proxy is only valid for eleven (11) months from the date of its execution unless a longer or shorter period of validity is stated on the proxy.

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Section 4. Majority Required. Except as otherwise provided in the Declaration, Articles, these Bylaws, or Indiana law, each question or action being voted upon by the owners shall be deemed passed if approved by a simple majority of the eligible votes cast by the owners present, in person or by ballot, at a meeting at which a quorum is present.

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Suspension of Voting Rights. No primary owner shown on the books or management accounts of the Association to be more than thirty (30) days delinquent in any payment due to the Association as of the record date of the annual meeting or any special meeting of owners for any lot(s) in which the owner holds primary voting rights shall be eligible to vote, either in person, by proxy or by ballot, at that meeting or to be elected to the Board of Directors.

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For example, if an owner holds primary voting rights for (30) lots, and has paid the assessments current on (29) lots, but remains delinquent on (1) lot as of the record date, then that owner's voting rights shall be suspended for the next scheduled meeting, and shall remain suspended until the owner's accounts for ALL lots which he is the primary voting member are paid current.

For purposes of this provision, the thirty (30) day period begins on the first day of the fiscal year or the due date of the assessment as set by the Board of Directors pursuant to its authority as set forth in the Declaration, whichever is later in time, and "payment" shall mean payment of the full assessment amount due, which shall include any collection fees, interest, late fees, attorney fees and court costs that are due and owing to the Association pursuant to the Declaration, Articles or these Bylaws.

If any primary owner arranges payment of an assessment amount through a payment option offered by the Association, and that payment arrangement does not pay the entire assessment amount within thirty (30) days of the assessment becoming due, then that owner's voting rights shall remain suspended as set forth under this provision until the entire assessment amount is paid in full.

In addition, payment of delinquent accounts after the record date for a meeting where a vote will be held does not cease any suspension under this provision for that meeting. To be clear, it is the primary owner's status as of the record date, not the date of the meeting, which determines whether the owner is entitled to vote.

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Section 6. Voting by Written Ballot. Any action required or permitted to be taken at any meeting of the Members may be taken by written ballot with or without a meeting if the Association delivers a written ballot to every owner entitled to vote on the matter. To be valid, the ballot must contain:

- a) the printed name of the primary owner;
- b) the signature of the primary owner;
- c) the lot(s) owned or being purchased by the primary owner; and
- d) the date the ballot is being signed.

The written ballot must set forth each proposed action and provide an opportunity for the primary owner to vote for or against each proposed action. Approval by written ballot is only valid if:

- a) the number of votes cast in person and/or by ballot equals or exceeds the quorum required to be present at a meeting authoring such action; and
- b) the number of approvals equals or exceeds the number of votes required to approve the matter at a meeting.

A solicitation, or request, for votes by written ballot must indicate:

- a) the number of responses needed to meet the quorum requirements;
- b) the percentage of approvals necessary to approve each matter, except for the election of directors; and
- c) specify the time by which a ballot must be received by the Association to be counted.

Ballots may be mailed or personally delivered to the Association's business office prior to the meeting date; however, ballots cast by primary owners not attending the meeting must be RECEIVED at the Association's business office by the end of business at least three (3) business days prior to the meeting in order to be counted. Any ballots received less than three (3) days prior to the meeting date shall not be counted unless cast in person by the primary owner, or his proxy, at the meeting. The Board of Directors may adopt additional voting procedures for submitting and processing ballots.

If a primary owner signs or submits more than one ballot, the latest in time, if possible to determine, is considered to be valid. However, if a primary owner signs or submits more than one ballot, and it is not possible to determine which ballot is to be used, the Board may reject all ballots submitted by that primary owner.

In addition, voting and meeting participation may be held or performed in any manner set forth in the Act or deemed acceptable by the Courts as a practical way to collect votes and allow members to participate in Association actions.

Section 7. Record Date. For all annual and special meetings of the Association where elections or voting on any matters will be conducted, the record date for determining owners entitled to notice and eligible to vote at the meeting shall be forty-five (45) days prior to the date of the meeting.

Section 8. Voting List. After the record date for a notice of meeting, the Secretary of the Association shall prepare a list of the names of the owners of the Association who are entitled to notice and eligible to vote as of the record date. For the purpose of communication with other members concerning the meeting, this list shall be kept at the business office of the Association, and, upon written request, this list may be inspected by any owner, the owner's agent authorized in writing, or the owner's attorney authorized in writing, may inspect and copy the list during regular business hours at the business office of the Association beginning five (5) business days prior to the date of the meeting. The list shall also be available at the meeting and may be inspected at the meeting by any owner, the owner's agent who is authorized in writing to do so, or the owner's attorney who is authorized in writing to do so.

#### ARTICLE V

# Membership Meetings

Section 1. Location of Meetings: Unless otherwise specified in the meeting notice, all meeting of the members shall be held in the community meeting room at the CSL Clubhouse. If a meeting is not being held in the CSL Clubhouse, the notice must give the meeting location, which must be within Jennings County, Indiana.

5.84

Section 2. Annual Meeting: The annual meeting of the Association shall be held on the first Saturday in April of each year, unless changed by the Board of Directors to avoid a conflict with a holiday, school spring break, or other event that may hinder member attendance. If the annual meeting is not held on the first Saturday in April, it must be held no more than ninety (90) days after the first Saturday in April. The specific time of the meeting shall be 1:00 p.m. Jennings County time, unless the meeting's notice states a different start time. At each annual meeting, the owners shall elect the members of the Board of Directors of the Association in accordance with the provisions of these Bylaws and transact any other business on the agenda or properly raised by the owners.

Section 3. Special Meetings: A Special Meeting of the Lot Owners may be called by the President, by resolution approved by a majority of the Board of Directors, or upon written petition signed by not less than ten percent (10%) of the Lot Owners. The petition shall be presented to the President or Secretary of the Association and shall state the specific purposes for which the meeting is to be called. The Board of Directors has thirty (30) days from the date the Secretary receives a properly signed petition from the Members to send a Notice to the Membership calling the requested Special Meeting. The specific purposes for calling the special meeting, along with the date, time and location of the special meeting shall be stated in the notice of the meeting which is sent to the Lot Owners. No business shall be transacted at a Special Meeting except as stated in the notice of the meeting, unless all the Lot Owners are present.

It should be noted that the Members may not call or hold a Special Meeting of the Members without first submitting a petition, signed by not less than ten percent (10%) of the Members, asking that the Board of Directors call a Special Meeting as set forth above. If the Board refuses to call a Special Meeting of the Members after receiving a proper petition from the Members, then the Members may call a Special Meeting of the Membership on their own.

Section 4. Notice of Meetings: Written or printed notices stating the place, day and hour of a meeting and, in case of a special meeting, the purpose or purposes for which the meeting is called shall be delivered or mailed by the Secretary of the Corporation to each member of record of the Corporation entitled to vote at the meeting, at such last known address of the primary voting owner as it appears upon the records of the Corporation, at least ten (10) days and no more than thirty (30) days before the date of the meeting.

Notices of any meeting may be mailed by first class U.S. Mail. Notices of meetings may also be published in a newspaper of general circulation in Jennings County, Indiana. If the owner consents to electronic service, then notice of meetings may be provided to owners by email or postings on the Association's website, if one.

Notice of any meeting of the Members may be waived in writing by any Member if the waiver sets forth in reasonable detail the purpose or purposes for which the meeting is called and the time and place thereof. An Owner's attendance at any meeting in person or by proxy shall constitute a waiver of notice of such meeting.

Section 5. Quorum and Adjournments: Quorum shall be based upon the total number of eligible voting "owners", not upon the total number of lots. The total number of eligible voting owners may be impacted by several situations, such as owners who own several lots (remember...an owner who owns 400 lots still has only one vote), suspended owners, or lots owned by the Association. Therefore, for each meeting it will be important to establish the number of eligible voting owners on the record date.

#### **EXAMPLE**

4,000 Total Lots
(2,300 single lots owned by individual owners)
(1,700 lots owned by 278 individual owners)

2,578 Total Lot Owners
1 (CSL cannot vote)
1,150 (Owners with suspended voting rights)
1,427 Total Eligible Voting Owners

1,427 \* 3% = 43 (Quorum)

At any meeting of the members except as set forth herein or as may be otherwise set forth in the Covenants, the Articles or these Bylaws, the presence of owners, in person, by ballot or by proxy, entitled to cast three percent (3%) of the total number of eligible voting owner votes shall constitute a quorum.

For meetings at which: a) a special assessment is to be voted upon; b) where the removal of one or more directors is to be voted upon; or c) where a vote regarding the legal structure of the Association is to be voted upon, the presence of owners, in person, by ballot or by proxy, entitled to cast fifteen percent (15%) of the total number of eligible voting owner votes shall constitute a quorum.

For purposes of this section, the term "eligible" means any primary owner whose privileges are not suspended for any reason as set forth in the Covenants, Articles or these Bylaws. If an owner has had his voting rights suspended pursuant to the Covenants, Articles or these Bylaws, that vote is not considered a valid or eligible vote toward calculating quorum requirements. After an owner's vote is represented, either in person, by ballot or by proxy, for any purpose at a meeting, the owner will be considered present for quorum purposes for the remainder of the meeting and for any adjournment of that meeting. In the event a quorum is not present at any meeting called under authority of these Bylaws, that meeting may be adjourned to a date not more than sixty (60) days later without further notice other than announcement at the meeting even though less than a quorum is present.

<u>Section 6.</u> <u>Order of Business:</u> The order of business at all meetings of the members shall, to the extent applicable, be as follows:

- 1. Call to Order.
- 2. Reading of minutes of preceding meeting.
- 3. Reports of officers.
- 4. Reports of committees.
- 5. Treasurer's Report and presentation of Annual Budget (if an annual meeting).
- 6. Election of director(s) (if an annual meeting).
- 7. Unfinished business.
- 8. New business.
- 9. Adjournment.

# ARTICLE VI

# Nomination and Election of Directors

Section 1. Nominations. Nominations for the Board of Directors may be made by any Owner from those persons eligible to serve. Such nominations must be made in writing and presented to the Secretary of the Association by the deadline date for submitting written nominations. The Board has the authority to set a specific deadline date for submitting written nominations prior to the annual meeting, but under no circumstances shall the deadline date for submitting nominations be less than thirty (30) or more than sixty (60) days prior to the annual meeting. If the Board does not set a specific deadline date for submitting written nominations, the deadline date shall be thirty (30) days prior to the annual meeting.

If a sufficient number of written nominations to fill all open board positions up for election are received by the deadline date or thirty (30) days prior to the annual meeting date, whichever occurs first, then the Board shall mail or provide by hand delivery to each eligible voting owner a written ballot containing the names of each person nominated to serve. No write-in candidates will be accepted on any ballot, regardless of the number of votes cast in favor of the write-in candidate.

If an insufficient number of written nominations to fill all open board positions up for election are received by the deadline date or thirty (30) days prior to the annual meeting date, whichever occurs first, then a written ballot shall not be sent to the membership prior to the annual meeting, and the presiding officer at the annual meeting shall accept oral nominations from the floor prior to voting on any open Directorship position.

Section 2. Election. At the annual meeting, voting on each open position for the Board of Directors shall be by written ballot containing the signature, printed name and address of the Owner casting said ballot. If nominations for the Board of Directors are taken from the floor, written balloting may be waived by proper motion at the annual meeting and voting conducted by a voice vote or show of hands in circumstances where the number of nominees does not exceed the number of open Board positions (i.e. 2 nominees for 2 open directorships).

Each owner, or their proxy, may cast the total number of votes to which he is entitled to cast for as many nominees as are to be elected; however, cumulative voting shall not be allowed. Those persons receiving the highest number of votes shall be elected.

At any Director election where the terms of those Directors being elected are to be staggered, the highest vote recipient shall be elected to the longest term, the second highest vote recipient shall be elected to the second longest term, and so on until all Director positions being elected are filled. If there is a tie for directorship positions of differing term lengths (i.e. two (2) persons both receive fifteen (15)

votes, but one (1) is to serve a two (2) year term and one (1) is to serve a one (1) year term), the Directors may agree to which term each will serve without the need for a new run-off vote. If the Directors cannot resolve the term dispute by agreement, then the presiding officer shall have the sole discretion to decide the issue by either 1) conducting a run-off ballot vote by the Members; 2) drawing names from a hat; or 3) flipping a coin.

719.

In the event no quorum is present at an annual meeting of the Association, or if a sufficient number of candidates cannot be found to fill all open Board vacancies at the annual meeting, whether by slating, written petition or oral nomination, then the remaining members of the Board of Directors may fill any directorship positions open for election at the annual meeting in the same fashion as they would fill a vacancy under the terms of these Bylaws.

Section 3. Re-Counts. A re-count request may be made in writing by any voting owner. The recount request shall be filed in the business office of the Association within fifteen (15) days following the date of the election. The re-count shall be completed within thirty (30) days after the filing of the re-count request. The Board of Directors, or other appropriate committee, shall conduct the re-count, and any candidate(s) affected by the re-count shall have the right to be present during the re-count. No person(s) other than candidate(s), Board members and appointed committee members, may be present at the re-count.

Section 4. Destruction of Ballots. The Association shall keep ballots for a period of ninety (90) days following the meeting date where an election or vote was held. Upon the expiration of this ninety (90) day period, any vote taken at the meeting will be presumed valid and accepted by the membership and the ballots shall be destroyed by the Board or their designated agent.

#### ARTICLE VII

## **Board of Directors**

## Section 1. Number, Qualifications and Term of Office.

- (a). <u>Number.</u> The affairs of the Association shall be governed and managed by the Board of Directors (herein collectively called the "Board" or "Directors" and individually called "Director"). The Board of Directors shall be composed of seven (7) persons, with the minimum number of Directors being three (3) and the maximum number being nine (9). The exact number of Directors may be increased or decreased, as permitted by law, by resolution of the Board of Directors. If the number of directors currently serving changes due to the resignation or removal of directors, the Board shall continue to function with the remaining number of directors until those vacancies are filled so long as there are at least three (3) directors serving.
- (b). <u>Qualifications.</u> A director must maintain their primary place of residence in the CSL community and not have their membership or voting rights in the Association suspended for any reason as set forth in the Covenants, Articles or these Bylaws.

No lot(s) may be represented by more than one (1) person or representative on the Board of Directors at the same time.

(c). <u>Term of Office</u>. The Board of Directors shall serve their terms on a staggered basis as provided by law, with approximately one-third (1/3) of the Board being open for election each year. Based upon the scheduled term rotation of the current Board of Directors, two (2) directors will be elected at the annual meeting held in April 2011; two (2) directors will be elected at the annual meeting to be

held in April 2012; and three (3) directors will be elected at the annual meeting to be held in April 2013. All directors shall be elected to serve a three (3) year term of office. All directors shall serve their full term and/or until their respective successors are properly elected and qualified.

In the event that the number of Directors is increased or decreased by resolution of the Board, the election terms, or rotation, of said Directors shall be determined by the Board at the time the increase or decrease is approved, so long as the election of Directors continues to be staggered and approximately one-third (1/3) of the Board is open for election each year. If multiple directors are being appointed by the Board to fill staggered Board vacancies, then the Board shall determine which appointee shall serve each respective staggered term.

In the event no quorum is present at the annual meeting of the Association, then the remaining Board of Directors may fill any directorship positions open for election at the annual meeting in the same fashion as they would fill a vacancy under the terms of these Bylaws. Any Director so appointed to fill an open position on the Board of Directors shall serve the same term of office as if elected by the members at the annual meeting.

A Director may only serve two (2) consecutive three (3) year terms. A Director that completes two (2) consecutive three (3) year terms may run for the Board of Directors again after sitting off the Board for at least a full three (3) year term.

# Section 2. Vacancies and Removal.

- (a). <u>Vacancies</u>. Any vacancy occurring on the Board of Directors caused by a death, resignation or otherwise, shall be filled by a majority vote of the remaining members of the Board; unless the vacancy is caused by a Director being removed from the Board by a vote of the Membership at a special meeting called for that purpose, in which case a majority of the members in attendance at that meeting shall select a successor(s) to fill the vacant term(s) of any removed Director(s). Any Director appointed to fill a vacancy on the Board shall serve the unexpired portion of his predecessor.
- **(b).** Removal. A Director may be removed from the Board of Directors "for cause" by a majority vote of the members of the Association at a meeting of the members called expressly for that purpose. Pursuant to Indiana Code 23-17-12-10, as may be amended or re-codified from time to time, the Board of Directors also has the right to remove a Director from the Board "for cause" by a majority vote of the Board.

For purposes of this provision, an act that constitutes "for cause" includes, but is not limited to: a) failing to attend three (3) or more consecutive meetings of the Board of Directors; b) becoming ineligible to serve on the Board pursuant to any terms set forth in the Covenants, Articles or these Bylaws; c) acts of fraud, theft, deception, or criminal behavior while acting on behalf of the Association; d) breach or disclosure of confidential Board information or discussions to person(s) not on the Board; or e) any other actions not authorized by the Board which hinder or bypass the authority of the Board to act as a whole.

Determination of whether "for cause" has been sufficiently established to justify removal of a Director is left to the sole discretion of the members if the Director is being removed by the members or to the Board if the Director is being removed by the Board. The vacancy of a Director removed by the members at a special meeting or by the Board shall be filled pursuant to the vacancy provisions within these Bylaws.

Section 3. Duties of the Board of Directors. The Board of Directors shall be the governing body of the Association representing all of the Owners and being responsible for the functions and duties of the Association, including but not limited to, providing for the administration of the Real Estate, the management, maintenance, repair, upkeep and replacement of the Common Area (unless the same are otherwise the responsibility or duty of Owners), and the collection and disbursement of the Common Expenses.

The Board shall fulfill these duties in good faith, with the care an ordinarily prudent person in a like position would exercise under similar conditions, and in a manner the Board believes to be in the best interest of the Association. The availability of funds, the unforeseen or unexpected nature of expenses caused by natural, administrative, or regulatory reasons, or any other factor or factors which may hinder or prevent the Board from taking action to fulfill any of these duties shall be considered in determining the reasonableness of the Board's actions or failure to provide certain services or maintenance as provided herein.

The Board may employ a managing agent upon such terms as the Board shall find, in its discretion, reasonable and customary. The managing agent, if any, shall assist the Board in carrying out its duties, which include, but are not limited to:

- maintenance, repair and replacement of the Common Areas, unless the same are otherwise the responsibility or duty of owners of Lots; provided, however, that this duty shall not include or be deemed or interpreted as a requirement that the Association, the Board or any managing agent must provide any on-site or roving guards, security service or security system for protection or surveillance, and the same need not be furnished;
- (b) landscaping, painting, decoration, furnishing, and maintenance and upkeep of, the Common Areas:
- (c) assessment and collection from the primary owners of the owners' respective shares of the Common Expenses;
- (d) collection of user fees for the common facilities from the secondary owners and non-voting members;
- (e) preparation of the annual budget, a copy of which will be made available to each member upon their request;
- (f) preparing annually a full accounting, or financial statement, of all income and expenses of the Association for the prior fiscal year, itemized when possible, and making the annual accounting available to each voting member upon their request;
- (g) procuring and maintaining for the benefit of the Association, the owners, any managing agent and the Board the insurance coverage required under the Declaration and such other insurance coverage as the Board, in its sole discretion, may deem necessary or advisable;
- (h) paying taxes and assessments assessed against and payable with respect to the Common Areas and paying any other necessary expenses and costs in connection with the Common Areas;
- (i) enforcing the covenants, restrictions, bylaws and rules and regulations in the Declaration, Articles, Bylaws or adopted by the Board;
- (j) all other duties and obligations that may be imposed upon the Association or the Board under the Declaration, Articles, Bylaws or the Act.

<u>Section 4.</u> <u>Powers of the Board of Directors.</u> The Board of Directors shall have such powers as are reasonable and necessary to accomplish the performance of their duties. These powers include, but are not limited to, the power to:

- (a) employ a managing agent to assist the Board in performing its duties;
- (b) purchase, lease or otherwise obtain for the Association, to enable it to perform its functions and duties, such equipment, materials, labor and services as may be necessary in the judgment of the Board of Directors;
- (c) employ legal counsel, architects, contractors, accountants and others as in the judgment of the Board of Directors may be necessary or desirable in connection with the business and affairs of the Association;
- (d) employ, designate, discharge and remove such personnel as in the judgment of the Board of Directors may be necessary for the maintenance, upkeep, repair and replacement of the

- Common Areas, and to perform all other maintenance, upkeep, repair and replacement duties of the Association and the Board:
- (e) include the costs of performing all of its functions, duties and obligations as Common Expenses and to pay all such costs there from;
- (f) open and maintain a bank account or accounts in the name of the Association;

- adopt, revise, amend and alter from time to time such additional rules and regulations with respect to use, occupancy, operation, enjoyment and architectural additions or modifications of all areas within the CSL development, including the individual lots, streets (whether public or private), and the Common Areas, said rules and regulations being in addition to the rules and restrictions set forth in the Covenants, as the Board, in its discretion, deems necessary or advisable; provided, however, that copies of any such additional rules and regulations so adopted by the Board shall be promptly delivered to all Owners or duly recorded in the Office of the Jennings County Recorder:
- (h) take any and all appropriate action, including legal action, if necessary, to enforce or gain compliance by all Owners of the provisions, restrictions or requirements within Covenants, Articles, Bylaws, or rules and regulations of the Association;
- (i) grant to such public or private companies, entities or bodies as the Board may approve, such easements as may be necessary to provide the Lots and Common Areas with facilities for utility and similar services, including but not limited to cable television facilities and service; provided that such easements are located within or are co-extensive with any one or more utility easements, maintenance and access easements, landscape and maintenance easements, or Common Areas shown upon, and identified as such on, or provided for in, any subdivision plat of the Real Estate, whether such plat is heretofore or hereafter recorded.

<u>Section 5.</u> <u>Annual Meeting.</u> Unless otherwise agreed upon, the Board of Directors shall have its annual meeting at the next regularly scheduled meeting of the Board of Directors following the annual meeting of members, for the purpose of organizing, electing officers and considering any other business that may be brought before the meeting.

Section 6. Regular Meetings. Regular meetings of the Board of Directors shall be held at such regular intervals, without notice, at such place and hour as may be determined from time to time by resolution of the Board of Directors. Should said meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day which is not a legal holiday. If a regular meeting of the Board is to be held on a date other than a regularly scheduled meeting date previously set by the board, then notice of the meeting must be provided to each director at least forty-eight (48) hours prior to the meeting.

Section 7. Special Meetings. Special meetings of the Board of Directors may be called by the President or by a majority of the members of the Board of Directors, at any place within or without the State of Indiana, upon twenty-four (24) hours notice, specifying the time, place and general purposes of the meeting, given to each Director personally, by telephone or email. If notice is given by U.S. Mail, notice must be sent, via first class, postage pre-paid, mail at least three (3) days before the special meeting.

<u>Section 8.</u> <u>Waiver of Meeting Notice</u>. A Director waives formal meeting notice requirements by attending the meeting or by voting in writing or email on any issue addressed at a meeting of the Board.

Section 9. Quorum. A majority of the entire Board of Directors then filled, qualified and acting shall constitute a quorum and be sufficient for transaction of any business, except for filling vacancies in the Board of Directors, which shall require action by a majority of the remaining Directors. Any act of the majority of the Directors present at a meeting at which a quorum shall be present shall be the act of the Board unless otherwise provided for by law or by these Bylaws. A majority of the Directors present may adjourn any meeting from time to time. Notice of an adjourned meeting need not be given other than by announcement at the time of adjournment.

 <u>Section 10.</u> <u>Attendance at Board Meeting</u>. Any Board member may participate in a Board meeting telephonically, such as a conference call, or electronically, such as internet video transmission, by which all Directors participating may hear each other during the meeting.

<u>Section 11.</u> Action Taken Without a Meeting. Any action required or permitted to be taken at a meeting of the Board of Directors or any committee may be taken without a meeting if the action is approved by a majority of the entire Board in writing or via email, and so long as evidence of the written or email approval is made a part of the corporate Board minutes or records.

<u>Section 12.</u> <u>Compensation.</u> No Director shall receive compensation for any service he may render to the Association as a Director. However, any Director may be reimbursed for his actual expenses incurred in the performance of his duties, and any Director may be paid and compensated for services to the Association in a capacity other than as a director.

Section 13. Non-Liability of Directors. The Directors shall not be liable to the Owners or any other persons for any error or mistake of judgment exercised in carrying out their duties and responsibilities as Directors, except for their own individual willful misconduct, bad faith or gross negligence. The Association shall indemnify and hold harmless and defend each of the Directors against any and all liability to any person, firm or corporation arising out of contracts made by the Board on behalf of the Association, unless any such contract shall have been made in bad faith or without proper Board approval or ratification.

Section 14. Additional Indemnity of Directors. The Association shall indemnify, hold harmless and defend any person, his heirs, assigns and legal representatives, made a party to any action, suit or proceeding by reason of the fact that he is or was a Director of the Association, against the reasonable expenses, including attorneys' fees, actually and necessarily incurred by him in connection with the defense of such action, suit or proceeding, or in connection with any appeal therein, except as otherwise specifically provided herein in relation to matters as to which it shall be adjudged in such action, suit or proceeding that such Director is liable for gross negligence or misconduct in the performance of his duties. The Association shall also reimburse to any such Director the reasonable costs of settlement of or judgment rendered in any action, suit or proceeding, if it shall be found by a majority vote of the Owners that such Director was not guilty of gross negligence or misconduct. In making such findings and notwithstanding the adjudication in any action, suit or proceeding against a Director, no Director shall be considered or deemed to be guilty of or liable for negligence or misconduct in the performance of his duties where, acting in good faith, such Director relied on the books and records of the Association or statements or advice made by or prepared by the managing agent or any officer or employee thereof, or any accountant, attorney or other person, firm or corporation employed by the Association to render advice or service unless such Director had actual knowledge of the falsity or incorrectness thereof; nor shall a Director be deemed guilty of or liable for negligence or misconduct by virtue of the fact that he failed or neglected to attend a meeting or meetings of the Board of Directors.

Section 15. Bond. The Board of Directors may provide surety bonds (or an equivalent form of coverage) and may require the managing agent (if any), the treasurer of the Association, and such other officers as the Board deems necessary, to provide surety bonds (or an equivalent form of coverage), indemnifying the Association against larceny, theft, embezzlement, forgery, misappropriation, wrongful, abstraction, willful misapplication and other acts of fraud or dishonesty, in such sums and with such sureties as may be approved by the Board of Directors and any such bond (or an equivalent form of coverage) shall specifically include protection for any insurance proceeds received for any reason by the Board. The expense of any such bonds (or an equivalent form of coverage) shall be a Common Expense.

#### ARTICLE VIII

#### Officers

Section 1. In General. The officers of the Association shall be members of the Board of Directors and may consist of a President, one or more Vice Presidents, a Secretary, a Treasurer, and such other officers or assistant officers as the Board shall from time to time create and so appoint. No Director may hold more than one (1) office at the same time.

Section 2. Election and Terms. A Director will be appointed by the Board of Directors to fill each officer position at the Board's annual meeting, and the Directors will hold those officer positions until: a) the next annual meeting of the Board; b) the expiration of the Director's term on the Board of Directors; or c) the Director's removal or resignation from the Board, whichever occurs first.

Section 3. Vacancies and Removal. Whenever any vacancy shall occur in any office by death, resignation, increase in the number of officers of the Association, or otherwise, the vacant office shall be filled by the Board of Directors, and the office so elected shall hold office until the next annual meeting of the Board or until his or her successor is duly elected and appointed.

Any officer may be removed at any time, with or without cause, by vote of a majority of the whole Board. A Director removed from a particular office shall continue to serve on the Board of Directors, and may be re-appointed to a different office or may serve on the Board without an officer designation.

Section 4. President. The President shall be the chief executive officer of the Association; shall preside at all meetings of Voting Members and of the Board of Directors; shall have general and active supervision, control, and management of the affairs and business of the Association, subject to the orders and resolutions of the Board; shall have general supervision and direction of all officers, agents and employees of the Association; shall see that all orders and resolutions of the Board are carried into effect; and in general shall exercise all powers and perform all duties incident to such office and such other powers and duties as may from time to time be assigned to him by the Board.

The President shall have full authority to execute proxies in behalf of the Association, and to execute, with the Secretary, powers of attorney appointing other corporations, partnerships or individuals the agent of the Association, all subject to the provisions of the laws of the State of Indiana, Covenants, Articles of Incorporation and this Code of Bylaws.

Section 5. <u>Vice-President</u>. The Vice-President shall act in the place or stead of the President in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required by him the Board of Directors or as are delegated to him by the President.

Section 6. Secretary. The Secretary shall attend all meetings of the Board and of the Members and shall act as Secretary of such meetings; shall give or cause to be given all notices provided for in these Bylaws or required by law; shall record all votes and minutes of all proceedings of the meetings of Members and the Board in a book or books to be kept for that purpose; shall be custodian of the records of the Association; shall have charge of the list of Members; and in general shall exercise all powers an perform all duties as may be from time to time assigned to him or her by the Board or by the President. The Secretary, or Board in the Secretary's absence, shall have the authority to appoint someone to serve as the Secretary's assistant for note/minute taking purposes at a meeting.

Section 7. Treasurer. The Treasurer shall keep correct and complete records of account showing accurately at all times the financial condition of the Association; shall be the custodian of the corporate funds and securities; shall immediately deposit, in the name and to the credit of the Association, all moneys and other valuable effects of the Association in such depositories as may be designate by the Board of Directors; shall disburse the funds of the Association as may be ordered by the Board or by the President; and in general, shall exercise all powers and perform all duties customarily incident to such office and such other powers and duties as may from time to time be assigned to him or her by the Board or the President.

<u>Section 8.</u> <u>Special Appointments.</u> The Board of Directors may appoint such other officers and/or assistant officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board of Directors may, from time to time, determine.

#### ARTICLE IX

# Committees

 Section 1. In General. The Board of Directors, by resolution adopted by a majority of the Board of Directors, may create or appoint one (1) or more various committees to assist the Board in carrying out the purposes of the Association. Members of committees may, but need not, be members of the Board of Directors. Each committee, to the extent provided in such resolution or as authorized pursuant to the Act, Articles, Declaration, or these Bylaws, shall have and may exercise such authority of the Board of Directors as shall be expressly delegated by the Board from time to time; except that no such committee shall have the authority of the Board of Directors in reference to:

a. Adopt, amend or repeal the Articles of Incorporation;

 b. Approve or recommend a plan of merger or consolidation of the corporation not requiring Member approval;

 c. Approve or recommend to the Members the sale, pledge, lease, transfer or exchange of all or substantially all of the assets of the Corporation;

 d. Approve or recommend to the Members the dissolution of the Corporation or a revocation thereof;

e. Adopt, amend, or repeal the Bylaws of the Corporation;f. Fill vacancies on the Board of Directors or committees;

 g. Elect, appoint or remove Directors or members of committees;

 h. Fix the compensation of any member of such committee; or
i. Alter or repeal any resolution of the Board of Directors that by its terms provides that it shall not be so amendable or repealable.

A majority of all members of any such committee may determine its action and fix the time and place of its meetings, unless the Board of Directors shall otherwise provide. The Board of Directors shall have power at any time to change the number and members of any such committee, to fill vacancies and to discharge any such committee. The designation of such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed upon it or him by the Indiana Nonprofit Corporation Act of 1991, as amended.

#### ARTICLE X

# Rules and Regulations; Enforcement

Section 1. Rules and Regulations. The Board shall have the authority to promulgate, adopt, revise, amend, and alter from time to time such additional rules, regulations, and guidelines governing the use, occupancy, operation, enjoyment and architectural additions or modifications of all areas within the CSL development, including the individual lots, streets (public or private), common areas, and any other portion of the Real Estate, including the personal conduct of the members and guests thereon, as in the sole discretion of the Board are deemed necessary or advisable. These rules and regulations, and any amendments thereto, shall be furnished by the Association to all members prior to the effective date. All rules and regulations shall be binding and enforceable upon each and every lot and Lot Owner, including all occupants, guests and invitees of any lot, in the Development the same as if it were expressly set forth in the Declaration itself. Any rule or regulation adopted by the Board may be specifically overruled, cancelled, or modified by the Board or at a duly called and constituted regular or special meeting of the members by a majority vote of all eligible members of the Association.

<u>Section 2.</u> <u>Enforcement In General.</u> Any party to whose benefit the Covenants or these Bylaws inures, including the Association, any Committee, or any individual homeowner, may proceed at law or in equity to prevent the occurrence or continuation of any violation of the Covenants or these Bylaws, or any rule, regulation and/or guideline adopted thereto, but neither the Association or any Committee shall be liable for damages of any kind, including legal fees and costs, to any person for failing to enforce or carry out any of the provisions of the Covenants or these Bylaws.

Section 3. Costs and Attorney Fees. In the event the Association is required to retain attorneys or engage in civil proceedings in order to enforce the terms and provisions of the Declaration, Articles, Bylaws, or the rules, regulations, policies, procedures and guidelines adopted pursuant thereto, as each may be amended from time to time, the Association shall be entitled to recover its costs and reasonable attorneys' fees incurred in connection with such action, proceeding or litigation without the necessity of proving any actual damages to the Association or its members, obtaining a court order of injunctive relief, including those cases when the alleged violation is corrected by the owner following the filing of a lawsuit but before judgment is entered on the matter, or securing compliance by any other method of due process for any structure, improvement, act or omission that is not in compliance with the covenants. bylaw, or the rules, regulations, policies, procedures and guidelines. The Association, or owner, bringing an action is also entitled to reimbursement for any legal expenses incurred in gaining an owner's compliance with any provision in the Declaration, Articles, Bylaws, or the rules, regulations, policies, procedures and guidelines of the Association, regardless of whether an actual lawsuit is ultimately filed against the owner. (For example, and not by way of limitation, the Association is entitled to recover any legal expenses incurred to have a violation letter sent to an owner to compel compliance, even if the violation is subsequently corrected and a lawsuit is not filed.) Damages or expenses incurred by the Association relating to the prosecution of a violation of the Declaration, Articles, Bylaws or the rules, regulations, policies, procedures and guidelines of the Association shall be a personal obligation of the owner determined to be in violation of any of the covenants, bylaws, rules, regulations, policies,

procedures or guidelines, and an owner cannot avoid liability to the Association for reimbursement of these damages and expenses by subsequently selling his interest in the property before a factual or final determination regarding the validity of the violation is made by any court of competent jurisdiction. Any costs and/or expenses incurred by the Association as the result of a proceeding against a owner for violation of the covenants, bylaws, rules, regulations, policies, procedures or guidelines that is not recovered from the owner may be absorbed as a common expense by the Association in its next fiscal budget. The provisions of this Section shall be in addition to any remedies that may be provided in any specific sections of the Declaration.

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#### ARTICLE XI

# Dues, Assessments, User Fees and Accounting

Section 1. Fiscal Year. The fiscal year of the Association shall begin at the beginning of the first day of March in each calendar year and end at the close of the last day of February of the next calendar year. The current fiscal year is determined by the calendar year in which the fiscal period ends. For example, fiscal year 2001 begins on March 1, 2000, and ends on February 28, 2001.

Section 2. Annual Accounting. Annually, after the close of each fiscal year of the Association and prior to the date of the annual meeting following the end of the fiscal year, the Board shall furnish each Owner with a financial statement prepared in form and substance acceptable to the Board. This financial statement shall show all income, both collected and outstanding receivables, and expenses incurred and/or paid during the preceding fiscal year by the Association.

Section 3. Liability for Assessments. Except as provided for herein, each lot owner in CSL, by acceptance of a deed for any property in CSL, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay to the Association: (1) annual dues charge; (2) annual assessments or charges for routine maintenance, insurance, taxes and other costs and expenses incurred by the Association during the fiscal year; and, (3) special assessments or dedicated assessments for capital improvements, including loans for capital improvements, special improvements or repairs to the common areas (i.e. dam or road repairs) and unanticipated operating deficits. Such assessments are mandatory; shall be distributed or charged on an equal, or pro-rata, basis against each lot as defined in these Bylaws. The annual dues, assessments and special assessments, together with interest, late fees, costs, and reasonable attorneys' fees, shall be a charge on the lot and shall be a continuing lien upon the property against which each such assessments is made. Each such assessment, together with interest, late fees, costs, and reasonable attorneys' fees, shall also be the personal obligation of the person(s) who was the titled owner and the contract purchaser of the lot at the time when the assessment was due. If more than one person owned the property when the assessment became due, such as husband and wife or titled owner and contract purchaser, then the co-owners shall be joint and severally liable for the personal obligation for unpaid assessments. The personal obligation for delinquent assessments shall not pass to the owner's successors in title unless expressly assumed by them.

Section 4. Purpose of Assessments. The assessments levied by the Association shall be used exclusively to promote the health, safety, and welfare of the residents in CSL; to insure compliance with and the enforcement of the covenants, restrictions, rules and regulations set forth in or adopted pursuant to the Covenants, Articles or Bylaws; for the management, maintenance, repair, and replacement of the common areas; and for any other reason deemed proper or appropriate by the Board.

Section 5. Annual Dues Charge. As set forth in the Covenants, each lot owner (as defined in these Bylaws, is responsible for paying an annual seventy-five dollar (\$75.00) dues charge for each lot (as defined in these Bylaws) either titled in his name or being purchased on contract. Unless the Covenant is amended by the owners, this seventy-five dollar (\$75.00) shall not change or increase from year to year.

Section 6. Annual Assessment. As set forth in the Covenants, each lot owner (as defined in these Bylaws) is responsible for paying an annual assessment for each lot (as defined in these Bylaws) either titled in his name or being purchased on contract. The Board of Directors of the Association shall adopt an annual budget for each fiscal year which sets forth the amount of the annual assessment sufficient to cover all anticipated expenses for the coming fiscal year (with appropriate allocations for expenses attributed to any shared facilities), together with a reasonable allowance for contingencies and reserves for periodic repair and replacement of the common areas and other common expenses as designated in the Covenants, these Bylaws, or state or local law. The Board shall give a copy of the annual budget to the members before or at the annual meeting.

Section 7. Special Assessment. In addition to the dues and annual assessment authorized above, the Board of Directors may also levy a special assessment (which may also be called a dedicated assessment) for the purpose of defraying, in whole, or in part, any unanticipated Common Expense not provided for in the annual budget or by the annual assessment. In addition, a special assessment may be used for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of any capital improvement, including, but not limited to, the private roads or Lake Dam, which the Association may from time to time incur.

Notwithstanding the foregoing provisions of this Section, the Board of Directors may approve any special assessment set forth herein without the approval of the members, so long as the amount of the special assessment does not: a) exceed fifty percent (50%) of the amount of the annual assessment for the year in which the special assessment is approved (i.e. if the annual assessment is \$400/lot, a special assessment up to \$200/lot may be approved by the Board without member approval); and b) does not involve an amount that is to be assessed against each Lot beyond the current fiscal year (i.e. a special assessment of \$3,000/Lot to be paid @ \$500/year for 6 years). The Board may only approve one (1) such special assessment in any fiscal year without the approval of the members.

If the Board determines that a special assessment a) larger than fifty percent (50%) of the current annual assessment is required; b) that extends beyond the current fiscal year is desired by the residents or is necessary in order to obtain a loan or special financing on a capital improvement, construction, reconstruction, repair or replacement project; or c) more than one special assessment is needed in one (1) fiscal year, then the Board shall call a special meeting of the Association to consider imposing such special assessment. A special assessment which is a) larger than fifty percent (50%) of the current annual assessment; b) that extends beyond the current fiscal year; or c) is the second or more special assessment in the same fiscal year, shall be imposed only with the approval of a majority of all eligible Owners of the Association voting in person or by proxy at a duly constituted special meeting called for the purpose of voting on said special assessment.

A special assessment shall be due and payable on the dates(s) determined by the Board of Directors. A special assessment may be approved by the Members that provides for the special assessment to be levied against the Lots over a fixed period of time.

Section 8. User Fees. User fees, also sometimes referred to as an "activity fee" may be charged by the Association for the use of the common areas and facilities, such as the pool, lakes, campground, etc. within CSL. User fees are not part of the annual dues or annual assessments. The amount of the user fee is set by the Board of the Association and may be the same amount as the annual assessment if deemed appropriate by the Board. User fees are not transferrable to other owners.

Section 9. Reserves. The annual assessment shall include reasonable amounts, as determined by the Board of Directors, collected as reserves for the future periodic maintenance, repair, and replacement of the Common Areas and other common expenses, such as sidewalks, as designated in the Plat Covenants, these Bylaws, local ordinance or any rule adopted by the Board. All amounts collected as reserves, whether pursuant to this Section or otherwise, shall be deposited in a separate, interest bearing bank account to be held in trust for the purposes for which they were collected and are to be segregated from and not commingled with any other funds of the Association. Assessments collected as reserves shall not be considered to be advance payments of annual or special assessments.

 Every five (5) years the Board shall cause a comprehensive reserve study of the common areas to be performed or updated by a reputable and qualified reserve study specialist or engineering company. This reserve study shall be used to determine the amount of reserves that should be paid by each lot owner on an annual or special basis to provide for the long-term maintenance, repair and replacement of the common areas.

Section 10. Date of Commencement; Due Dates. The liability of an Owner for dues and assessments shall commence as of the date such Owner acquires his interest in a Lot. The annual dues and assessment for a fiscal year shall become due and payable commencing on the first day of March of each calendar year. Annual assessments shall be due and payable in full as of the above date, except that the Association may from time to time by resolution authorize the payment of such assessments in installments.

Section 11. Liability for Dues and Assessments under Multi-Lot Agreements. Certain lots in CSL were conveyed subject to a Multi-Lot Agreement. A Multi-Lot Agreement may encompass two to five (2-5) lots, with five (5) lots being the maximum number of lots to be held under such an agreement. While the terms of these agreements may vary, in essence each agreement provided that the lot owner is only obligated to pay one (1) annual dues charge and, in some agreements, only one (1) annual assessment for the entire set of lots sold to the owner under the Multi-Lot Agreement. Hence, a lot owner who purchased five (5) lots under a Multi-Lot Agreement is only obligated to pay one (1) dues charge and one (1) annual assessment for all five (5) of his lots under the agreement.

Therefore, each lot owner who holds lots under the terms of a Multi-Lot Agreement shall only be liable for paying one (1) annual dues charge and one (1) annual assessment charge for the total lots held under the agreement.

However, the Multi-Lot Agreements do not exempt lot owners from paying special assessments; hence, each lot owner who holds lots under the terms of a Multi-Lot Agreement shall be liable for paying any levied special assessments or charges against each lot held under the agreement.

In addition, if at any time a Multi-Lot Agreement expires or is terminated under the terms of the agreement, then the agreement may not be renewed and the lot owner under the agreement shall immediately become responsible for paying annual dues and assessments for each lot previously held under such an agreement.

The Association wishes to honor any Multi-Lot Agreements that currently exist and hereby Grandfathers such agreements under these Bylaws. However, no further Multi-Lot Agreements shall be allowed, made, negotiated or recognized for assessment purposes after the date these Revised and Restated Bylaws are adopted.

Section 12. Association Liability for Dues and Assessments. The Association shall not be liable for any dues charges, assessments, special assessments or other charges on any common areas owned or held by the Association. Because any lots or parcels owned by the Association are considered to be common areas during the period of time they are owned by the Association, these lots or parcels shall not be considered assessable lots.

Section 13. Calculating Pro-Rata Share. To properly determine the pro-rata share of the assessments to be paid by each lot owner, it is necessary to calculate the number of lots subject to assessment. Exempt or excluded lots, such as those subject to multi-lot agreements or those lots owned by the Association, should not be factored into any budget for assessment purposes.

#### **EXAMPLE**

4,000 Total Lots
(3,200 lots individually owned)
( 800 lots owned by 200 owners who each hold a multi-lot agreement)
3,200 Individually Owned Lots
200 Multi-Lot Owners
3,400 Lots for Budget / Assessment Purposes

<u>Section 14. Primary Responsibility for Dues and Assessments.</u> A titled owner of each lot shall be considered the primary owner responsible for paying all annual dues, assessments, special assessments and other charges against each lot unless the titled owner has properly transferred primary owner status to a contract purchaser.

However, the Association recognizes that under the Covenants in a contract purchase situation, the titled owner and contract purchaser are jointly and severally liable for paying any levied dues and assessments. For practical purposes, the Association does not want to invoice both the titled owner and contract purchaser for dues and assessments at the same time in order to avoid a possible double payment situation.

As a result, in contract purchase situations properly filed with the Association, the Association will consider the contract purchaser to be primarily responsible for the dues and assessments and will initially invoice the contract purchaser. If the contract purchaser fails to pay the dues, assessments or other charges against the lot(s) within thirty (30) days of the charges becoming due, the contract purchaser will be considered delinquent and the Association will then notify the titled owner that he is now responsible for paying any outstanding dues, assessments or other charges. The titled owner will be given thirty (30) days from the date of the invoice sent to the titled owner to pay any outstanding balances. If the titled owner does not pay the outstanding balances within thirty (30) days of being invoiced, then the titled owner will also be considered delinquent. At that time, the Association may pursue collection remedies as set forth in Section 16 against both the titled owner and the contract purchaser.

Section 15. Installment Payments. Owners may pay any dues or assessments owed to the Association in mutually agreed upon installments or payments. The terms or number of installments shall be subject to Association approval, and any default on a payment installment shall immediately void the payment agreement and shall make all amounts owed under the terms of the payment agreement immediately due and payable. The Association may require that any installment or payment arrangement be assessed an additional processing administrative service charge.

Section 16. Failure of Owner to Pav Assessments. If any annual dues charge, annual assessment, special assessment or other appropriately levied charge against a lot is not paid on the date when due, then the entire unpaid amount shall become delinquent and shall become, together with such interest thereon, late fees and other costs of collection thereof as hereinafter provided, a continuing lien on the lot, binding upon the then Lot Owner, his heirs, devisees, successors, and assigns. The personal obligation of the then Lot Owner to pay such assessments, however, shall remain his personal obligation and shall not pass to his successors in title unless expressly assumed by them. No Lot Owner may waive

or otherwise escape liability for the assessments provided for herein by abandonment of his Lot or by waiving or not using the common areas.

If the assessment is not paid within thirty (30) days after the assessment falls due, the assessment shall bear interest from the date of delinquency at the rate of eighteen percent (18%) per annum (1.5 % per month) or the maximum lawful rate, whichever is less. In addition, the Association may impose reasonable late fees on all delinquencies. The Board shall have the right to determine the amount of the late fee, the time period before the late fee is imposed, the rate of the late fee (i.e. annually, monthly, etc.) and to make any other provisions for late fees and interest charges on late payments as the Board, in its sole discretion, deems appropriate. The Association may bring an action at law against the owner personally obligated to pay the same or to foreclose the lien against the property, or both, and there shall be added to the amount of such assessment the costs of preparing the collection notices and letters, preparing and filing the complaint in such action, interest and late fees on the assessment as above provided, and reasonable attorneys' fees, together with the costs of the action.

However, the Association need not file an action before it is entitled to recover any dues, assessments, late fees, interest, expenses, or collection or attorney fees incurred as a result of delinquency collection efforts, and such costs may be added to the Owner's account prior to the filing of a lawsuit.

Section 17. Deposits and Internal Review. All funds assessed by the Association, including annual assessments, special assessments and reserve funds, shall be maintained in interest bearing accounts, if possible, with a financial institution authorized to conduct business in Jennings County, Indiana, or an adjacent county and shall be FDIC insured.

In addition, the Association shall engage the services of a licensed, independent Certified Public Accountant (CPA) to perform an internal control review of the Association's internal financial transactions at least once every three (3) years.

Section 18. Subordination of Association's Assessment Lien to Mortgage. Notwithstanding anything contained in the Covenants, Articles or these Bylaws, any sale or transfer of a lot to a mortgagee pursuant to a foreclosure on its mortgage or conveyance in lieu thereof, or a conveyance to any person at a public sale in the manner provided by law with respect to mortgage foreclosures, shall extinguish the lien of any unpaid installment of any annual dues, annual assessment or special assessment as to such installments which become due prior to such sale, transfer or conveyance; provided, however, that the extinguishment of such lien shall not relieve the prior owner from personal liability therefore. No such sale, transfer or conveyance shall relieve the lot or the purchaser thereof at such foreclosure sale, or grantee in the event of conveyance in lieu thereof, from liability for any installments the annual dues, annual assessments or special assessments thereafter becoming due or from the lien therefore. Such unpaid share of any annual dues, annual assessments or special assessments, the lien for which has been divested as aforesaid, shall be deemed to be a common expense collectible from all Owners (including the subject Lot from which it arose).

## ARTICLE XII

# Records of the Association

Section 1. In General. Current copies of the Restrictive Covenants, the Articles, the Bylaws, rules and regulations, other corporate documents concerning the Real Estate or the Association and its operation required to be kept and made available for inspection shall be available for inspection by any Member or other properly designated party at the principal office of the Association during reasonable business hours or under other reasonable circumstances, where copies of the same may be purchased at reasonable cost.

The Association shall keep detailed books of account showing all expenses for the maintenance and repair of the Common Areas, all easements, and any other expenses incurred by or on behalf of the Association and the Members. The accounts, books, records, financial statements, and other papers of the Association shall be open for inspection by any Member upon written request submitted to the Board at least five (5) days in advance of the inspection date, and said inspection is to be made during reasonable business hours or under other reasonable circumstances. Any holder, insurer, or guarantor of a first mortgage on a Lot shall be entitled upon written request to receive a financial statement for the immediately preceding fiscal year. The Association reserves the right to require any Member to request inspection of the accounts, books, records, financial statements, and other papers of the Association according to the requirements set forth under the Indiana Nonprofit Corporation Act of 1991, specifically Indiana Code 23-17-27 et seq., and any amendments or re-codification subsequently adopted thereto, and reserves the right to deny any such request which the Association determines: a) was not made in good faith or for a proper purpose; b) the Member fails to describes with reasonable particularity the purpose and the records the Member desires to inspect; or c) the records requested are not directly connected to the stated purpose for the request.

ARTICLE XIII

# Filing of Purchase Contracts and Rental Agreements

Section 1. Purchase Contracts. Every purchase contract must be filed with the Association at the Association's business office within one (1) week of the execution of the purchase contract. The titled owner of a lot being sold under a purchase contract remains the primary voting owner and the primary party responsible for paying dues, assessments and other charges related to the lot until the purchase contract is properly filed with the Association.

Because invoicing for the March 1<sup>st</sup> assessments begins in January of each calendar year, purchase contracts must be filed with the Association no later than December 1<sup>st</sup> of each calendar year to be effective for the next assessment cycle and fiscal year. If the purchase contract is filed with the Association by December 1<sup>st</sup>, the Association will be able to update its records and invoice the contract purchaser in January for the March 1<sup>st</sup> dues and assessments.

The titled owner of any purchase contracts filed after December 1<sup>st</sup> and before March 1<sup>st</sup> of the next calendar year will be primarily responsible for dues and assessments on the lot(s) subject to the contract until the next assessment cycle. For example, if a purchase contract is filed in January 2011, the titled owner will be primarily responsible for the dues and assessments due on March 1, 2011, for the subject lot. Under this scenario, the contract purchaser will not become primarily responsible for the lot(s) dues and assessments until March 1, 2012.

Section 2. Rental Agreements. Every rental agreement, whether executed or entered into before or after these Bylaws are adopted, must be filed with the Association at the Association's business office within one (1) week of the execution of the rental agreement. If a rental agreement is not filed with the Association, the renter shall not be allowed to use the common facilities in CSL or participate in any fashion on any Association committee.

To be recognized as a renter member under the terms of these Bylaws, the rental or lease agreement must be on file with the Association. In addition, the renter member must pay the annual dues (\$75.00) and any other charges deemed appropriate by the Board. A renter member shall have the right and privilege to use the common facilities located in CSL.

Regardless of whether a renter is a member or not, all renter(s) are bound by the Covenants and these Bylaws the same as a titled owner of the lot or parcel. In addition, the titled owner of a lot being rented remains the primary voting owner and the primary party responsible for paying dues, assessments and other charges related to the lot.

For safety and security reasons, the Association has the right to demand a copy of the rental agreement (with amounts redacted) from the lot owner if one is not filed with the Association. If a lot owner fails or refuses to provide the Association with a copy of a rental agreement within five (5) days of written demand by the Association, the Association may bring suit and shall be entitled to a court order for the lot owner to produce a copy of the rental agreement for the Association's records. If such action is taken, the Association shall be entitled to recover from the lot owner all costs, expenses and reasonable attorneys' fees incurred as a result of the action. ARTICLE XIV **Execution of Instruments** 

Section 1. Checks, Draft, etc. All checks, drafts, bills of exchange or other orders for the payment of money, obligations, notes or other evidences of indebtedness of the Association shall be signed or endorsed by such officer or officers, employee or employees of the Association as shall from time to time be designated by the Board of Directors.

<u>Section 2</u>. <u>Contracts</u>. All contracts, agreements, deeds, conveyances, mortgages and similar instruments authorized by the Board of Directors shall be signed, unless otherwise directed by the Board of Directors or required by law, by the President, and attested by the Secretary.

## ARTICLE XV

#### **Miscellaneous**

Section 1. Changing the Legal Structure of the Association. In the event that any action is proposed which would change the legal structure of the Association through dissolution of the Association, voluntary bankruptcy of the Association, or municipal incorporation of the Country Squire Lakes Development, in whole or in part, such action shall not be legally valid or binding until such time as it is specifically approved and/or ratified by a two-thirds (2/3) vote of all eligible members or the percentage required by law, whichever is less.

<u>Section 2.</u> <u>Dissolution.</u> Upon dissolution of the CSL Community Association, any assets remaining after payment of its debts shall be transferred to a corporation organized for purposes substantially the same as the Association or to a governmental unit. Upon dissolution, no assets of the Association shall be distributed to any incorporator, donor, officer, member or employee of CSL.

#### ARTICLE XVI

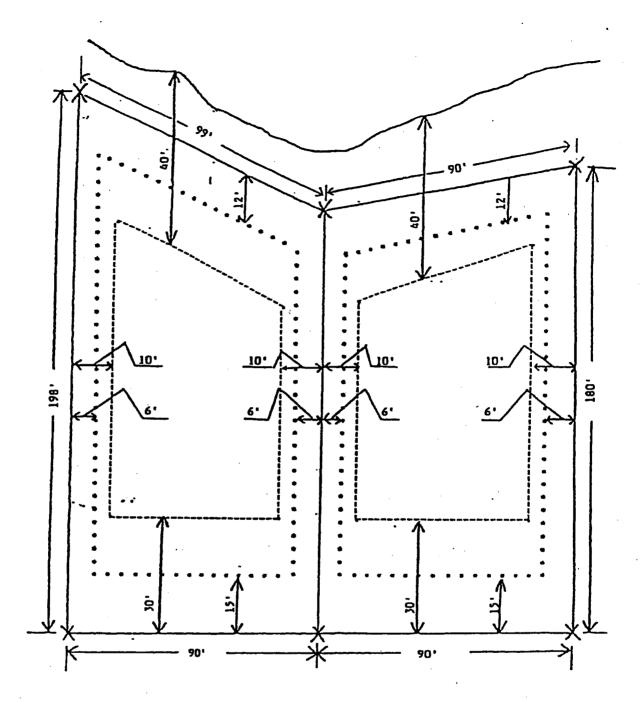
# **Amendments**

<u>Section 1</u>. <u>Amendments</u>. The Board of Directors of the Association shall have power to make, alter, amend or repeal the Code of Bylaws of the Association, without the assent or approval of the Members, by an affirmative vote of the majority of the members of the Board of Directors of the Association, except as otherwise provided in the Covenants or Indiana law.

Section 2. Recording Amendments. All amendments or changes to this Revised and Restated Code of Bylaws must be executed by the President and Secretary of the Board and recorded in the Office of the Jennings County Recorder before becoming effective. Section 3. Document Conflicts. In the case of any conflict between the Declaration and the Articles, the Declaration will control. In the case of any conflict between the Declaration and these Bylaws, the Declaration will control. In the case of any conflict between the Articles and these Bylaws, the Articles will control. ARTICLE XVII The Indiana Nonprofit Corporation Action of 1991 The provisions of the Indiana Nonprofit Corporation Act of 1991, as amended, applicable to any of the matters not herein specifically covered by these Bylaws, are hereby incorporated by reference in and made a part of these Bylaws. [End of Bylaws]

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Before me a Notary Public in and fonsaid Gounty and State, personally appeared and Secretary, respectively, of CSL Community Association, Inc. who acknowledged execution foregoing Revised and Restated Code of Bylaws for CSL Community Association, Inc. and who, been duly sworn, stated that the representations contained herein are true.  Witness in the Printed No. 507048 No. 507048 Residence County:  Printed Residence County:  Residence County:  Security number in this document, unless required by law. —Scott A. Tanner  TANNER LAW GROUP 6745 Gray Road, Suite H Indianapolis, IN 46237	TATE OF INDIANA	
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		(317) 330-7433



# **LEGEND**

X Lot Pin Lecation

Lot Line or Property Line

Easements - Within each and every lot.

Fifteen (15) feet from front property line where bounded by a road

Twelve (12) feet from back property life.

Six (6) feet from side. property line.

Building restriction where structures may be located.

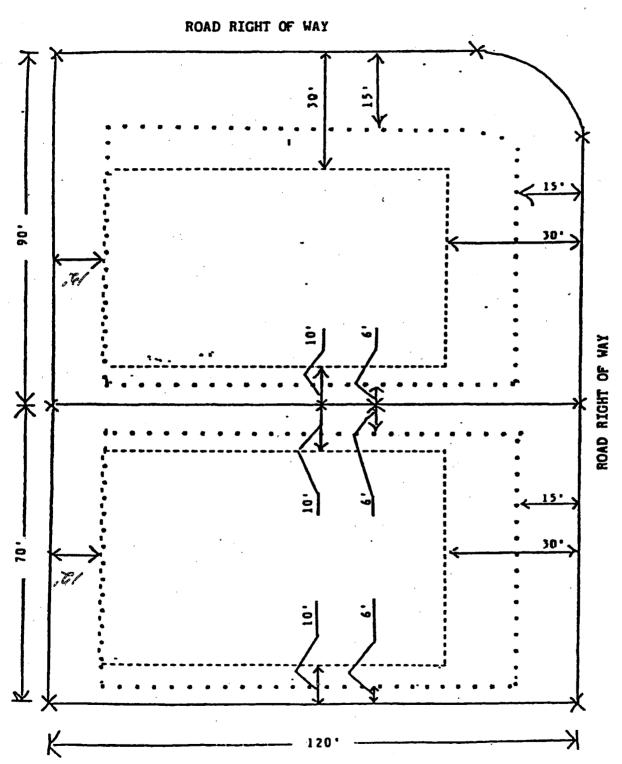
Thirty (30) feet from front property line where bounded by a road.

Ten (10) feet from side property line.

Twelve (12) feet from back property line.

Forty (40) feet from normal-water line of lake.

# EXHIBIT "B" TYPICAL LOT



Lot PiRihocation

Twelve (12) feet from back property line. Six (6) feet from side property line. Easements---Within each and every lot. Fifteen (15) feet from front property line where bounded by Building Restriction where structures may be located. Thirty (30) feet from front property line where bounded by a road. Ten (10) feet from side property line. Twelve (12) feet from back property line. a road.